

Ontario One Call

Operations Committee Meeting Minutes

Meeting Date: Thursday June 4, 2020
Location: Teleconference
Time: 10:00am – 12:00pm

In Attendance: Bav Mistry (Chair), Katie Gotsman (Secretary), Eric Boere, Nick DeStefano, Reza Habibollahi, Terry Hall, Jason Henderson, Andrew Kottelenberg, Michael McGivery, Jason Meyer and Malcolm Robertson

Also in Attendance: Ben Hamilton, Brandon Denton and Cory Officer (Note Taker)

Absent: Chris Faith

Absent with Regrets: Ian Simpson and Nectar Tampacopoulos

1. Meeting Opening – 15 minutes

Bav Mistry

- 1.1 Call to Order – 10:05am
- 1.2 Confirmation of Quorum – Confirmed
- 1.3 Safety Moment
- 1.4 Review of previous minutes and notes (*Attach 1 – 3 pages*)
- 1.5 Motion to approve previous meeting minutes as written

Motioned by: Reza Habibollahi
Seconded: Malcolm Robertson
In favour: All
Opposed: None

2. Chair Items

Bav Mistry

3. Matters for Discussion

3.1 Review Action Register (*Attach 2 – 1 spreadsheet*) - 5 minutes

Bav Mistry

See action register.

3.2 Large Ticket Submission through Alberta's One Call (*Attach 3 – 3 pages*) – 15 minutes

All

The attached email is what Alberta One Call considers a large project ticket.

The committee feels that this particular method requires a lot of back and forth with the excavator and LSP.

It is similar to segmentation from the past but larger sections. Realistically Ontario One Call is looking past this and would like to improve based off what has already been put in place.

3.3 Review of By-Law Changes for Consideration (Attach 4 & 5) – 15 minutes

Ben Hamilton

The Board of Directors are looking for feedback from the Operations Committee based on some proposed minor and significant changes to the by-laws and fee schedule. Originally, these changes would have been voted on at the Annual General Meeting (AGM) in June 2020 but it will most likely be moved to a special membership meeting in the fall due to the COVID-19 pandemic.

Timelines will be decided on at the next Board of Directors meeting, the by-laws have not been changed since 2014. To see the proposed by-law changes, see attached the PowerPoint.

At this year's AGM, a 2% increase in fees will be voted on by the membership.

Proposed Performance Based Billing – If a member completes locates in 0-5 days, that member will pay a smaller piece of the pie. If a member is constantly late on locates, that member would pay for a larger piece of the pie.

The purpose of this new structure is to help with the compliance process. Members would financially benefit if they are good performers by paying less, all while improving on late locates. To see a more in depth explanation of the proposed performance based billing model and fee schedule changes, see the attached PowerPoint.

3.4 Ticket Compression Due to Pandemic and Impact to Compliance – 15 minutes

Bav Mistry

Due to the COVID-19 pandemic, many construction/landscape businesses were required to shut down, as they were not considered essential by the government. Since the mandatory shut down has been lifted, the committee is curious if the Compliance Department will offer leniency to the membership if the ticket volumes soar.

Ticket volume has picked up in May however; the numbers are showing that performance is at 92% into the first half of May. May 2019 and May 2020 are quite similar with an exception for the last week, which had an increase of 32%.

The Executive Director plans to talk with the Director of Compliance about a communication on planning and only submitting tickets as needed.

4. Round Table – 20 minutes

All

5. Meeting Finalization

Bav Mistry

5.1 Confirmation of next meeting date/location

Thursday, July 9, 2020 at 9:00am

Teleconference

5.2 Meeting Close

Motion to Adjourn – 11:46am

Motioned by: Reza Habibollahi
Seconded: Andrew Kottelenberg
In favour: All
Opposed: None