



DIGGING IN TO BEST PRACTICES

CHANGE IN INFORMATION AFTER LOCATE

What you need to know..

Provided that a locate is still valid, if a Member becomes aware of any change in information that was provided, they **must** notify the following parties:

- 1) Ontario **One Call**
- 2) The **Excavator**, if the information was provided for a standard locate under [OUINS Act, Section 6 \(1\)](#)
- 3) The **Project Owner** AND the **Dedicated Locator** if the information was provided for a project involving a Dedicated Locator under [OUINS Act, Section 7 \(10\)](#)

When?

The parties must be notified of the changes **within two business days** after becoming aware of the change.

How?

- Contact Ontario One Call at MemberServices@OntarioOneCall.ca
- Contact the Excavator – their contact information can be found on the locate request

Please note: A new locate request is not necessary. Once aware of any change, the Member is responsible for updating the locate.

Source

- [OUINS Act, Section 9 \(1\)](#)

