



# Dedicated Locator BEST PRACTICES

## Excavator – Dedicated Locator Request Notice

This information is geared towards **Excavators** and may not include information for other stakeholders. You may find the applicable [Underground Infrastructure Owner](#) and [Project Owner](#) Best Practices on our website <https://ontarioonecall.ca/dl/>.

### Benefits of Dedicated Locator for the Excavator

The Dedicated Locator model is designed for your team to work closely with the locator assigned to your project allowing your team to schedule when and where you require locates resulting in fewer unnecessary relocations to manage.

Allows for better planning and more flexibility when the described work is time sensitive, and/or spans a large area, and/or will take a long time to complete.

### Our recommended Best Practice:

- ✓ Review OUINS Act and know your requirements as an Excavator.
- ✓ To identify special requests and notify exempted transmission infrastructure, ensure valid locate requests are submitted 10 business days prior to the commencement of the described work.
- ✓ Establish a schedule with the DLSP and request Locates that are appropriate for the work you can complete in that timeline.
- ✓ Follow the [Ontario One Call Best Practices](#) as you are required to submit valid locate requests.
- ✓ Ensure that the Dig Information on a Locate Request is consistent with the information that is listed on the DL Notice (i.e. Maximum Depth, Type of Work, etc.)
- ✓ Keep an open line of communication with Ontario One Call, the Project Owner, and the DLSP.
- ✓ Ensure you have locate and/or clearance paperwork for each Underground Infrastructure Owner (UIO) listed on the locate status.
- ✓ The web portal 'Locate Status' may list the public LSP contact information, however, the DLSP is responsible for providing valid locates for UIOs that appear as "Suppressed by DL Notice".
- ✓ If you have any questions reach out to the DL Team at [DL@OntarioOneCall.ca](mailto:DL@OntarioOneCall.ca) or by phone at 1-844-257-9490 Ext. 8221.





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### What you need to know...

The Dedicated Locator (DL) model is a major change to how large-scale project locates are being delivered in Ontario.

The DL model promotes efficiency and allows Project Owners greater flexibility as the locator works for the Project Owner on their timeline and may reduce unnecessary worker and/or equipment downtimes.

Project Owners should submit a DL Notice to Ontario One Call through the [Web Portal](#), and include the Excavator's Company information.

You are required to follow best practices and submit valid locate requests with accurate map selections appropriate for the described work area.

### Where can you find resources?

Dedicated Locator updates are on our website: [Dedicated Locator Resources – Excavators](#)  
[Ontario Underground Infrastructure Notification System Act, 2012](#) (OUINS Act).

The Dedicated Locator Team is available for further assistance at [DL@OntarioOneCall.ca](mailto:DL@OntarioOneCall.ca) or by phone at 1-844-257-9490 Ext. 8221.

